





CAPA LONDON SAMPLE INTERNSHIP LIST MUSEUM AND GALLERIES

INDUSTRY DESCRIPTION

CAPA works with a wide range of museums and galleries in and around London. Students should give as much detail as possible about their specific areas of interest, i.e. Art History, Archiving, European History, Contemporary Art. As a number of these sites are small-medium sized organisations, candidates should be positive self-starters with a can-do attitude and an ability to work independently as well as with a team.

EXAMPLES OF PAST PLACEMENTS

Please note that the following sites are a brief cross-section of current CAPA internship host sites and should not be considered as a guaranteed location for your placement. All internship & service learning placements will be dependent upon each individual applicant's application documents, prior experiences, demonstrated skills and their aspirations and goals.

| | |
|---|---|
| <p style="text-align: center;">Aabru Art</p>  | <p>Aabru Art is a London-based firm focused on sourcing, marketing and distributing West African contemporary art to the international buyer. Aabru Art work in partnership with artists, help build private and corporate collections and consult with curators and collectors all over the world.</p> |
| <p style="text-align: center;">Adelaide Damoah</p>  | <p>Adelaide is a professional artist. She has historically made figurative oil paintings and is currently exploring using her body as a tool to print oil print on to the painting surface. She writes through and around the images created in this way to tell stories and to express what streams through her consciousness at that moment in time. She has always been inspired by Frida Kahlo, but more recently, Basquiat and Ana Mendieta are her biggest influences. She also interviews artists for her Art Success series on YouTube. She started this project because coming from a science/business background, she had to rethink what success looked like and wanted to figure out what it took to become a success in this unique business. In talking to other artists in this way, she aims to pass on useful information to other artists and art lovers.</p> |

| | |
|---|--|
| <p style="text-align: center;">Foundling Museum</p> <hr style="border: 1px solid #92d050;"/> <p style="text-align: center; color: #92d050; font-weight: bold; font-size: 1.2em;">THE FOUNDLING MUSEUM</p> <hr style="border: 1px solid #92d050;"/> | <p>The Foundling Museum was established in 1998 as a charity to care for the Foundling Hospital Collection. Following an extensive fundraising, renovation and rebuilding campaign the Foundling Museum opened in 2004. The Museum was previously the Hospital's London headquarters. It includes original eighteenth century interiors, furniture and fittings from the original London Hospital building including the Committee Room, the Picture Gallery, a staircase from the boys' wing and the magnificent Rococo Court Room.</p> |
| <p style="text-align: center;">London Canal Museum</p> <div style="text-align: center;">  </div> | <p>They are a volunteer-run museum telling the history of London's waterways, their construction, working, demise and regeneration. They cover social, industrial and transport history and promote a busy education programme. As the only waterways museum in the South East of England, they play an important role in preserving and promoting the history and enjoyment of London's canals and waterways.</p> |
| <p style="text-align: center;">National Army Museum</p> <div style="text-align: center;">  </div> | <p>The Museum covers the history of the British Army from its origins to the present day. Interns will have the opportunity to get involved with archival work and supporting the resource arm of the museum, as well as attending special events/seminars organised.</p> |
| <p style="text-align: center;">Ragged School Museum</p> <div style="text-align: center;">  </div> | <p>The Ragged School Museum is a unique building that once housed the largest 'Ragged School' in London, run by the esteemed Dr Barnardo. Today the museum celebrates and remembers his achievements as well as helping people gain an understanding of the Victorian East End. Working mainly with primary school children they run interactive, drama-based workshops in their reconstructed classroom and kitchen.</p> |
| <p style="text-align: center;">Westminster Archives</p> <div style="text-align: center;">  <p style="font-size: 1.2em; color: #003366; font-weight: bold;">City of Westminster</p> </div> | <p>The City of Westminster Archives Centre is a modern, purpose built archives centre. Its collections are largely unique and form the most complete picture of Westminster's history and growth in existence. They extend to over 5 kilometres of shelving and include around 60,000 illustrations dating from Tudor times to the present day (the earliest original item dates from 1256) as well as many other types of historical record.</p> |

POTENTIAL PROJECT OPPORTUNITIES

Project opportunities will be dependent upon the current needs within the organisation and the demonstrated skills and abilities shown by each intern. It is imperative to remember that project opportunities will develop over time and throughout internship placements. Projects may include but are not limited to:

| | |
|--|---------------------------------|
| Archiving | Events Support |
| Creation of Promotional Materials | Office Administration |
| Design | Research & Analysis |
| Developing Publications & Presentations | Social Media Development |
| Educational Projects & Workshops | |

TRANSFERABLE SKILLS

It is essential to maximise every opportunity within the internship placements. If tasks and duties are approached in a professional manner, interns can take away additional skills and abilities that will be of benefit to their personal and professional development. Transferable skills sets include but are not limited to:

| | | |
|--|------------------------------------|------------------------------------|
| Analytical Ability | Strong Interpersonal Skills | Office Administration |
| Creativity & Imagination | | Organisation |
| Good Oral & Written Communication Skills | | Research |
| Presentation | | Strong Interpersonal Skills |
| Independent Work & Teamwork | | |
| Methodical Approach and Excellent Attention to Detail | | |

PERSONAL PROFESSIONAL DEVELOPMENT

Through their internship and extra-curricular activities, we work to help students develop the following skills:

1. **Networking:** The ability to intentionally and purposefully connect and interact with others in order to develop professional and social relationships.
2. **Communications:** The ability to receive, interpret and articulate information and ideas effectively.
3. **Remote Collaboration:** The ability to utilise IT resources to connect virtually with others and achieve collective goals and objectives.
4. **Global Perspective:** To develop skills required to live and work in an interdependent world through forming an understanding of connections between one's own life and those of people across the globe.
5. **Cultural Awareness:** To develop an understanding of oneself, others and to embrace and appreciate diverse and complex perspectives, values and beliefs.
6. **Organisation, Time Managements and Prioritisation Skills:** The ability to achieve identified outcomes by using your time, energy and resources in an effective and productive manner.

7. **Problem Solving:** The ability to find solutions to difficult or complex issues and to manage moments of uncertainty or ambiguity.
8. **Adaptable:** The ability to adjust oneself readily to different conditions and environments.
9. **Goal Setting:** The ability to identify, form and implement actions that will guide you towards predetermined aims and objectives.
10. **Career Based or Vocational Skills:** The development of specific knowledge or abilities related to an occupation.