

# CAPA LONDON SAMPLE INTERNSHIP LIST CRIMINAL JUSTICE

#### INDUSTRY DESCRIPTION

Students seeking placements within Criminal Justice should have excellent interpersonal and communication and skills and be comfortable working with people. There are a variety of placements available and a number of these involve working with children or young adults. Students are likely to start out in an observational capacity, working alongside professionally trained staff and may be given more independent responsibility as the placement progresses, depending on the skills and experience demonstrated. UK laws and legislation will limit the opportunity to engage or conduct certain tasks to individuals who have already attained industry required qualifications.

# EXAMPLES OF PAST PLACEMENTS

Please note that the following sites are a brief cross-section of current CAPA internship host sites and should not be considered as a guaranteed location for your placement. All internship & service learning placements will be dependent upon each individual applicant's application documents, prior experiences, demonstrated skills and their aspirations and goals.

Domestic Violence Intervention Project (DVIP)	For nearly 20 years, DVIP been helping to make women and children safer. With services across London, they work to stop domestic violence and to reduce the harm it causes to women, children and families.
Hibiscus Initiatives Hibiscus Initiatives	Hibiscus Initiatives, established in 1986, is a voluntary sector organisation with a track record of delivering high quality services over nearly 30 years. They have developed specialist expertise in working with marginalised black and ethnic minority groups in custody, detention or the local community. Using a person-centred approach, they engage and work with clients to support and empower them in dealing with what are often multiple, complex needs. In addition, and more importantly, they address the additional disadvantage that language and cultural barriers present.
Independent Academic Research Studies (IARS)	The Independent Academic Research Studies is a well-recognised, international think-tank known for its bottom-up methods of citizen participation, as well as its strong and independent evidence- based approach to social problem solving. We deliver research, training and campaigning on key policy issues concerning youth, refugee and asylum-seeking groups and criminal justice topics. At IARS, we run a range of Community-led projects. These include: Restorative Justice in Europe: Safeguarding Victims & Empowering Professionals Abused no More: The Voices of Refugee Women

Magistrates Association M Magistrates Association	The Magistrates Association is a not for profit established and incorporated to promote the sound administration of the law in England and Wales, including, but not restricted to, educating and instructing magistrates and others in the law, the administration of justice, the treatment of offenders and the prevention of crime. It is membership organisation, comprising just under 15,000 sitting and retired magistrates, governed by its members and supported by a small secretariat of paid staff.
Youth Offending Service (Kensington & Chelsea, Westminster, Hammersmith & Newham)	The main purpose of the Youth Offending Services is to reduce offending by children and young people. The statutory part of the service works with children and young people aged from 10 to 18 years, who come to the attention of the police and courts because they have been involved in crime. The preventative part of the service aims to stop young people offending and becoming involved in the criminal justice system. The service provides a range of services to help and support young people, and their families, to try to stop them from becoming any further involved in crime and anti-social behaviour.

# POTENTIAL PROJECT OPPORTUNITIES

Project opportunities will be dependent upon the current needs within the organisation and the demonstrated skills and abilities shown by each intern. It is imperative to remember that project opportunities will develop over time and throughout internship placements. Projects may include but are not limited to:

Community Interaction & Engagement	Office Administration
Event Coordination & Support	Research
Finance & Accounts	Social Media Development
Media Production	Volunteer Coordination
Mentoring & Support	Writing Press Releases

# **TRANSFERABLE SKILLS**

It is essential to maximise every opportunity within the internship placements. If tasks and duties are approached in a professional manner, interns can take away additions skills and abilities that will be of benefit to their personal and professional development. Transferable skills sets include but are not limited to:

Community Engagement	Presenting & Reporting
Effective Communication	Problem Solving
Mentoring & Support	Research
Networking	Teamwork
Planning & Organisation	Time Management

### PERSONAL PROFESSIONAL DEVELOPMENT

Through their internship and extra-curricular activities, we work to help students develop the following skills:

1. Networking: The ability to intentionally and purposefully connect and interact with others in order to develop professional and social relationships.

- 2. Communications: The ability to receive, interpret and articulate information and ideas effectively.
- 3. Remote Collaboration: The ability to utilise IT resources to connect virtually with others and achieve collective goals and objectives.
- 4. Global Perspective: To develop skills required to live and work in an interdependent world through forming an understanding of connections between one's own life and those of people across the globe.
- 5. Cultural Awareness: To develop an understanding of oneself, others and to embrace and appreciate diverse and complex perspectives, values and beliefs.
- 6. Organisation, Time Managements and Prioritisation Skills: The ability to achieve identified outcomes by using your time, energy and resources in an effective and productive manner.
- 7. Problem Solving: The ability to find solutions to difficult or complex issues and to manage moments of uncertainty or ambiguity.
- 8. Adaptable: The ability to adjust oneself readily to different conditions and environments.
- 9. Goal Setting: The ability to identify, form and implement actions that will guide you towards predetermined aims and objectives.
- 10. Career Based or Vocational Skills: The development of specific knowledge or abilities related to an occupation.