



CAPA LONDON SAMPLE INTERNSHIP LIST ACCOUNTING


INDUSTRY DESCRIPTION

Accountancy internships are highly sought after in London and as such, many accountancy firms have established graduate recruitment schemes. However, CAPA has been able to build relationships with organisations and departments that provide excellent opportunities for students seeking to develop their skills in the finance and accounting industries. Students should have strong analytical skills and a good attention to detail and should be able to demonstrate relevant academic modules or coursework. It is also advantageous to highlight previous extracurricular activities or vocational experiences related to this industry.

EXAMPLES OF PAST PLACEMENTS

Please note that the following sites are a brief cross-section of current CAPA internship host sites and should not be considered as a guaranteed location for your placement. All internship & service learning placements will be dependent upon each individual applicant's application documents, prior experiences, demonstrated skills and their aspirations and goals.

<p style="text-align: center;">CLIC Sargent</p> 	<p>CLIC Sargent is the result of a merger of non-profit organisations that support families at home and in hospital from the day of diagnosis. They fund more than 100 CLIC-Sargent Care Professionals, who provide a wide range of services. They raise money through a number of high-profile events. Interns will have the opportunity to gain exposure in; VAT review of invoices, Expenses, Credit Cards & Petty Cash Provisions, Gift Aid, Invoice Processing, Bank and Cash Reconciliation.</p>
<p style="text-align: center;">Holiday Inn Kensington Forum</p> 	<p>IHG is a global hotel company whose goal is to create Great Hotels Guests Love. We have more guest rooms than any other hotel company in the world - that's more than 672,000 rooms in over 4,500 hotels in nearly 100 countries and territories around the world.</p> <p>We operate nine hotel brands - InterContinental, Crowne Plaza, Hotel Indigo, Holiday Inn, Holiday Inn Express, Staybridge Suites, Candlewood Suites, Hotels and Hotels and Resorts</p>
<p style="text-align: center;">Kingston Smith</p> 	<p>As a top 20 UK audit and accountancy firm, our client teams give business owners, charities and private clients all the support they need to achieve their goals.</p>

<p>Grant Thornton UK LLP</p>  <p>Grant Thornton</p>	<p>Dynamic organisations know they need to apply both reason and instinct to decision making. At Grant Thornton UK LLP, this is how we advise our clients every day. We combine award-winning technical expertise with the intuition, insight and confidence gained from our extensive sector experience and a deeper understanding of our clients. Through empowered client service teams, approachable partners and shorter decision making chains, we provide a wider point of view and operate in a way that's as fast and agile as our clients. The real benefit for dynamic organisations is more meaningful and forward-looking advice that can help to unlock their potential for growth.</p>
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POTENTIAL PROJECT OPPORTUNITIES

Project opportunities will be dependent upon the current needs within the organisation and the demonstrated skills and abilities shown by each intern. It is imperative to remember that project opportunities will develop over time and throughout internship placements. Projects may include but are not limited to:

Bookkeeping

Local Tax Processing

Database Management

Financial Research

Payroll

Data Input and Analysis

Revenue Reconciliations

Sales Ledger Accounts

Tax Filing

TRANSFERABLE SKILLS

It is essential to maximise every opportunity within the internship placements. If tasks and duties are approached in a professional manner, interns can take away additional skills and abilities that will be of benefit to their personal and professional development. Transferable skill sets include but are not limited to:

Business Acumen & Commercial Awareness

Effective Professional Communication

Generating and Synthesising Reports

Strategic Analysis

Cultural Understanding of Accounting within the UK

Numerical Competence

Problem Solving

PERSONAL PROFESSIONAL DEVELOPMENT

Through their internship and extra-curricular activities, we work to help students develop the following skills:

1. **Networking:** The ability to intentionally and purposefully connect and interact with others in order to develop professional and social relationships.
2. **Communications:** The ability to receive, interpret and articulate information and ideas effectively.
3. **Remote Collaboration:** The ability to utilise IT resources to connect virtually with others and achieve collective goals and objectives.
4. **Global Perspective:** To develop skills required to live and work in an interdependent world through forming an understanding of connections between one's own life and those of people across the globe.
5. **Cultural Awareness:** To develop an understanding of oneself, others and to embrace and appreciate diverse and complex perspectives, values and beliefs.
6. **Organisation, Time Management and Prioritisation Skills:** The ability to achieve identified outcomes by using your time, energy and resources in an effective and productive manner.
7. **Problem Solving:** The ability to find solutions to difficult or complex issues and to manage moments of uncertainty or ambiguity.
8. **Adaptable:** The ability to adjust oneself readily to different conditions and environments.
9. **Goal Setting:** The ability to identify, form and implement actions that will guide you towards predetermined aims and objectives.
10. **Career Based or Vocational Skills:** The development of specific knowledge or abilities related to an occupation.